

To: R6 6RC-ALL[R6_6RCALL@epa.gov]
From: Edwards-Washington, Regina
Sent: Mon 8/17/2015 4:14:14 PM
Subject: FW: Guidance for charging travel, overtime, and regular pay to Gold King Mine (GKM) Spill

FYI

From: Sonntag, Patricia
Sent: Friday, August 14, 2015 9:58 AM
To: R6 Program Analysts
Cc: Brown, Cynthia; Contreras, Peter
Subject: Guidance for charging travel, overtime, and regular pay to Gold King Mine (GKM) Spill

Pls disseminate following information to AO/timekeepers so they can assist staff deploying to Gold King Mine spill with their TA/PP+:

Travel will continue to be crossfunded by SF using org code 06L. Have Cincinnati attach Superfund 15 Crossfund label before signing TA for routing:

2015 T 06L 303DC6 A6LSRV00 (or A6LSCR00 for XA)

Two separate PP+ Employee Favorites will be needed if individuals are charging overtime in addition to regular pay associated with GKM.

Overtime in PP+ should be charged to org code 06L. Employee Favorites: 2015 T 06L 303DC6 A6LSRV00 (or A6LSCR00 for XA)

Regular salary will be charged to individual's Division org code (06X, 06K, 06M, etc). Employee Favorites: 2015 T 06X 303DC6 A6LSRV00 (for XA); 2015 T 06K 303DC6 A6LSRV00 (for WQ); etc

If you have any questions, pls don't hesitate to call me.

Thanks,

Patricia Sonntag

Program Analyst, 6SF

214-665-2213



From: Brown, Cynthia

Sent: Thursday, August 13, 2015 5:02 PM

To: Contreras, Robert; Ferguson, Ralph; Milbeck, Regina; Spelman, John; Sonntag, Patricia

Cc: Robinson, Kathleen; Webster, Susan; Petersen, Chris; Crossland, Ronnie; Foster, Althea

Subject: RE: Gold King Mine Account

I just got out of a meeting with Headquarters and Region 6, 8, 9, and regions that are helping with the spill. It was decided that the visiting region will pay for their employee's regular salary and travel, and that the hosting region (Region 6) 6 will pay for the visiting region's overtime.

This also effects people in Region 6 from divisions other than Superfund. The non-Superfund Division will pay for the individual's regular salary which will entail the employee charging to their division's org code, and to the Superfund Site ID of A6LS, and Superfund will pay for the other division's travel and overtime, using the Superfund division org code of 06L.

This will require staff from non-Superfund divisions to have two separate accounts in People Plus, one account for regular time and another account for overtime.

Patty Sonntag, could you please help us by notifying the other AO's/PA's.

Cynthia K. Brown

Removal Enforcement Coordinator

214-665-7480

Brown.cynthia@epa.gov